

WHHS Association Meeting September 27, 2017

Welcome – Bill Wolf

Each committee of the parent group took a few minutes to introduce themselves and update the attendees on what they have been doing since the last meeting and what areas they may need help with moving forward. A PowerPoint of the discussion will be posted on WHHS Website

There was a discussion by ILT around locking up power-school for the last week of the semester and exam week. This was met with opposition for the attendees.

LSDMC made an offer to the principle candidate which was declined. Mr. Chambers is serving as interim principle.

LOE is starting now.

Walnutfest is January 27, 2018 at Fueled Collective in Rookwood Commons

PSAT lunch bunch every Tuesday and Thursday until October 10. ACT SAT Prep will begin after.

17 National Merit Finalist; 3 students scored a perfect 36 on the ACT

Theater Department- She Kills Monsters October 26-28

Financials approved by Meredith Shockley-Smith and Catherine Gavin ,followed by approval by all present.

Minutes for last meeting were approved electronically by previous board9?16 board members voted.

Meeting concluded at 8:47. Approved by Adrienne Brandicort and Amanda Adkins; all approved



WHHS Association Board Meeting

9/27/2017

Attendance

Executive Board

John Chambers	X
Bill Wolf	X
Lucinda Hurst	X
John Capannari	X
Jen Horvath	
Bob Smyth	X



Attendance



Voting Directors

Cindy Kearns	X
Amanda Adkins	X
Adrienne Brandicourt	X
Simone Bess	X
Ayn Spieser	X
Laura Stith Deck	X
Jan-Michele Kearney	
Ami Kothari	X

Vanessa Scocchera	X
Meredith Shockley-Smith	X
Julie Smyth	
Shannon Holtman	X
Monica Mitchell	X
Catherine Gavin	X
Tosha Gannaway	
Reva Henderson	X

Attendance



Non-Voting Aux Members

Cassandra Veals	
Jilda Vargus Adams	X
Jayne Dressing	
Melinda Jones	
Amanda Sharp	

Niki Meiners	X
Kathy Collins	X
LaTasha Patrick	X
Beth Ewing	
Maura Robson	

Attendance

Ex Officio Members

Debbie Heldman	
Allie Mondini	X
Adrian Cabrera	
Linda Sawan	



Melinda Jones

Amanda Sharp



New Family Welcome

The Welcome BBQ was well attended with over 250 people.

- We spent \$180.00 on food : hot dogs, buns and condiments & bottled water.
- Dads Gone Nuts grilled & assembled the food.
- We had representatives from the AD's office, WHIP, Theater, LOE, 7th & 8th Grade parent reps and several student clubs.

Suggestions for future Welcome events:

1. Reservation system. We actually ran out of food and water as that we had only planned for 200 and had over 250 people.
2. Food options that do not include pork. We had multiple requests for all beef hotdogs due to religious observances.
3. More student representatives for the clubs and activities. The current students can answer many more of the questions that the parents and incoming students have.
4. Availability of WHHS spirit wear and car magnets for sale would be a nice touch.

Hospitality

Since the last meeting

Coming up

Help needed with

Jilda Vargus Adams

Jayne Dressing



Adrienne Brandicourt

Simone Bess



Instructional Leadership Team (ILT)

Since the last meeting

Sept 13 meeting cancelled

Coming up

Sept 13 Agenda Items: testing schedule proposals, online professional development, teacher request to lock powerschool during last week of semester and exams.

Input needed

Parent thoughts on not having access to powerschool for the last 2 weeks of a semester?

LSDMC

Laura Stith Deck

Ayn Spieser

Cassandra Veals



Since the last meeting

- Offer made to principal candidate was declined
- John Chambers hired as interim principal
- LSDMC elected officers

Coming up

- Principal Search restarted - will look at pros and cons of last year's structure
- Next LSDMC meeting - will set goals for the school year

Help needed with

- nothing



Legacy of Excellence (LOE)

Since the last meeting

- Campaign print collateral has been drafted and mail list received
- Marketing campaign begins this week with banners at WHHS, announcements during Robo call and placement in Under the Dome
- Incentives this year include two parking spaces for donors of \$500 or greater

Coming up

- Anticipate the piece to drop in the next few weeks
- Continue to create giving opportunities throughout the campaign (Giving Tuesdays, end-of-year, Spring)

Help needed with

- Creating and executing giving opportunities (above)
- Creating weekly scripts for Robocalls and UTD



WalnutFest

Since the last meeting

- Date Saturday January 27th, 2018 at Fueled Collective(Rookwood)
- Entertainment student musicians and DJ
- All Major Leadership roles have been filled

Coming up

- Save the date communication in the next 2 weeks

Help needed with

- Additional volunteers for each team. Silent Auction, Facilities, Marketing , Volunteer coordination, Technology
- Need help with soliciting business donations, food donations, and sponsorships

7th / 8th Grade Liaisons

Jan-Michele Lemon Kearney

Ami Kothari

Vanessa Scocchera



Since the last meeting we had a fantastic Tailgate party for students and their families. The party was organized in record time of 2 weeks. Many parents, including new WHHS parents, helped with the event. Great volunteers donated food/water/time. We had more than 700 attendees. Expenses were about \$2,200, and after giving about \$2,800 to the Athletic Department for football game ticket sales, we generated almost \$700 in extra revenue for the WHHS Association. Thank you to our fantastic parents, students, and staff!

Coming up is the Boogie Bash Party for 7th & 8th grade (parent authorized students only) on Friday, October 27th. It is Halloween time and we will have an exciting costume contest with prizes, DJ, Photographer, food, and of course, delicious candies.

Volunteers are needed for the 3-day ticket sale, sweets and candies donations, event volunteers, chaperones, and more. Look for a Signup Genius link coming soon!



9th Grade Liaisons

Since the last meeting

Coming up

Help needed with

10th Grade Liaisons

Julie Smyth

Shannon Holtman



Since the last meeting: We have sent an email to the teacher advisors but have not heard back.

Coming up: We would like to meet with the student and teacher representatives to make plans for fund raising throughout the year.

Monica Mitchell

Catherine Gavin



Since the last meeting:

11th Grade Liaisons

- Homecoming Games - Sept 11th-Sept 15th (Homecoming Week)
- Increase School Spirit, Fundraiser
- Class Meetings (First Mondays – 2:30-3:30)

Coming up:

- Monthly Pizza Sales (first on on Friday 10/29)
- Junior/Senior Tailgate and Fundraiser (tentative)
- Junior/Senior Prom (planning)
- Class Meetings (First Mondays – 2:30-3:30)

Help needed with:

- Advice on Prom Planning (from last year's Faculty/Parent Advisors)
- Sponsors/Donations/Volunteers for Tailgate (sign up genius)
- Getting the word out/marketing

12th Grade Liaisons

Since the last meeting

Coming up

Help needed with

Tosha Gannaway

Reva Henderson





Newsletter

Since the last meeting

Coming up

Help needed with



College Information Center (CIC)

Completed Programs

- ACT Review Sessions- July/Aug. 2017 (for rising juniors and seniors)
- Common App Bootcamp for Seniors-August 2017
- Essay Writing Bootcamp for Seniors-August 2017
- Getting Acclimated to Walnut- Aug 30 (for 7 th and 8 th grade parents)
- College Essay Blitz-Sept 12th (for seniors applying Early Decision; 15 min. appointments offered throughout the day)
- Senior College Forum-Sept 19 th (for students during school)
- Application Nuts and Bolts –Sept 19 th (evening program for parents)
- Tapping and Reception for National Merit Semi-Finalists- Sept 20 (during school)
- Senior Financial Aid Night-Sept 26

Upcoming Programs

- Interviewing Skills Workshop- Oct 17, 2:45-4 (for seniors)
- College Credit Plus Informational Meeting-Oct 19 , 6:30-8 (for parents, students welcome)
- College Essay Blitz-Oct 19, 20, 24, 25 (for Regular Decision applicants; 15 min. appointments offered throughout the day)
- Preparing for Exams –Nov 14, 6:30-8 (for 7th and 8th parents)
- College Planning III-Nov 16, 6:30-8 (for 11th grade parents)

PSAT

- The PSAT will be administered to students in grades 9, 10, and 11 on Wednesday,
- October 11, beginning at 7:30 am. Lunch Bunch sessions to prepare for the PSAT are offered during 1st and 3rd lunch every Tues/Thurs. until October 11 th . Thereafter, Lunch Bunch review sessions will focus on preparing students for the December ACT. The Lunch Bunch review schedule is posted on the CIC's Schoology page and on the door of the CIC.

Fall Visits by College Representatives-Sept through November 2017

- For a list of which colleges are coming to Walnut, please check Naviance.
- College reps are typically available during 3rd lunch in the conference room.



Theater Liaison

Since the last meeting

Coming up

She Kills Monsters Cappies Show October 26-28

Help needed with



WHIP

Since the last meeting

Coming up

Help needed with



Finances

Since the last meeting:

1. Closed the books for 6/30/17
2. ~2 1/2 months into new year:
 - a. \$90K cash available
 - b. (\$5K) loss through 9/13/17
 - c. "Normal" loss for this time of year; Expenses occurring but fundraisers not yet underway

Coming up / Information:

1. If you need a cash advance, please complete an expense reimbursement form (and note "Cash Advance") and submit to Jen Horvath at 3horvathgirls@gmail.com
 - a. Upon completion of the event, submit an excel document with a reconciliation between cash received and expenses incurred. Include copies of all receipts.
 - b. Any cash not used should be returned to Jen Horvath; if additional expense reimbursement needed, note on the form.
2. To receive reimbursement for expenses incurred for a WHHS Association approved event or to have a vendor paid directly:
 - a. Complete an expense reimbursement form and attach all receipts OR scan and send invoice
 - b. Send to Jen Horvath at 3horvathgirls@gmail.com for fastest reimbursement or place in the WHHS Association mailbox.

Motion to approve: Meredith Shockley-Smith

Second: Catherine Gavin

All in favor? 13 voting directors



Minutes

Since the last meeting

- Not enough voting directors at last meeting to do business
- Had discussions with Sybil and Bob to discuss options for electronic votes
- Held an electronic vote to approve minutes, slate, finances and budget
- Electronic vote has been shared with all board members

Motion to approve: Meredith Shockley-Smith

Second: Catherine Gavin

All in favor? 13 voting directors