

ILT Meeting 9/4

Present: J. Chambers, K. Restle, J. Smitson, S. Barringer, F. Schneider, L. Wasem, D. Fox, L. Thelen, M. Egger, D. Coleman, Y. Munir, H. Durbin, M. Perdrix, A. Cabrera, M. Sherman, A. Byars, J. Gerth, S. Bramlage, E. Kenney-Levin, K. Restle, B. Sweeney, Brad Smith, Barrett Smith, T. Ligon, D. Pfeiffer, M. Bohmer, M. Kessen

Meeting Start at 2:45

Motion to accept May minutes

Motion accepted

Special Order of Business

- None

Old Business

Originator

PSAT Schedule

Sweeney

- Seniors get day of service
- Mondini wants to do tree planting which ties in with sustainability
- Concern: how seventh grade and eighth grade are covered
 - Can use time to have current seventh graders take the IOWA test and use their scores as a cut score for the Walnut entrance exam curve.
 - School is switching from Terra Nova to IOWA test because of delays in scores from TN and therefore causing enrollment problems.
 - IOWA test is also online so scores are more immediate and prompt
 - Concern: Would science teachers be the ones administering it? Who is doing this?
 - Concern: How are the accommodations going to work for IOWA testing if PSAT is that day as well?
 - Question: how long is the IOWA test?
 - Need to double check but a few hours
- Terra Nova is officially gone and being replaced with IOWA for sure
 - IOWA and Terra Nova are not as comparable as tests
- IOWA testing for seventh graders that day is a suggestion but could help us with having autonomy on our cut score.
- Concern: What about the eighth graders?
 - It is possible to give the IOWA test for that grade level as well, so they could follow the same plan as the seventh graders.
- There is an IOWA test for all grade levels
 - Could we standardize the IOWA score across all the grade levels?
- Concern: What if a large number of students all pass the test?
 - Board policy is currently that if a student passes the test, they are guaranteed a spot

- Sweeney will send Senior Day of Service form to Chambers for copies and then English teachers will distribute to Seniors

New Order of Business **Originator**

Elect a New Co-Chair **Smith**

- Erin Kenney was nominated to be co-chair and elected
- Welcome, Erin!

Discuss Newly Occurring Department Chair Meetings **Thelen**

- Chambers: Goal of these meetings is to share information with department heads from administrator/principal meetings, discuss operational information, and feedback from department chairs
- Thelen: Concerns over flow of information and what is happening at these meetings. Are they open/closed? Discussing ILT? Etc.
- Department Chair meetings are closed meetings
 - No BR, no minutes, no team leaders
 - Contractually the department heads and principal are allowed to meet
 - Contractually they cannot do any work from ILT

ILT Request to District for More Para Time for Special Needs **IS Team**

- Request for more time for a paraprofessional as well as a location for doing extended testing.
- Request is for ILT to request it and support it → This would be an official request
- Stewart already requested twice for more as an administration request and was denied
 - An ILT request may have more to it
- Sweeney proposes that we could have LSDMC
- Schneider: Motion to request for ILT to officially request that the district hires a 504 paraprofessional for Walnut and that ILT requests LSDMC co-sponsor the request
- **Motion passes**

Discuss Block Schedule from Week One **Schneider**

- Scheider suggests that block schedule allowed for more time to interact with students, plan different lessons, touch base with all students
- Block schedule once a quarter potentially to help check in with students.
- Two Days to try it out: could do the Monday and Tuesday before Thanksgiving
- What about ending each quarter with block scheduling?
- Suggestions of possibly extending lunch more often or doing block scheduling more often
- Possible concern is over library scheduling during those weeks
- Possible concern for part time staff
 - Might be all right with enough notice and a two-day block vs a week long block
- Just a discussion for now with departments and teams to see if people are interested. Discuss more at next meeting

Increase Test Coordinator Position to Year Round **Chambers**

- Maria Horn is currently at a lower level community coordinator position even though she administers +4000 tests than others.
- Chambers requests ILT move her position from being school year to year round
 - Horn is already coming in during June and July
- How does this impact budget?
 - There's a line item for "Special Consideration" that used to be Martha Geller. Money would instead go to Maria Horn and a school community coordinator as well
- Motion to extend test coordinator position to year round
 - Motion passes (1 abstention, others in favor)
- Chambers is going to write a letter and Erin Kenney will sign off to indicate the plan for the test coordinator increase

Motion to End the Meeting

Meeting ends at 3:37 PM