



WALNUT HILLS HIGH SCHOOL
S I N C E 1 8 9 5

ILT Meeting Minutes
February 17, 2016

Members Present: Barringer, S., Brandicourt, A., Brokamp, J., George, C., Hart-Tompkins, J., Lazar, J., LeBorgne, E., Murphy, M., Nashid, W., Pogoni, S., Robinson, K., Restle, K., Savage R., Sawan, L., Smith, B., Stewart, J., Theobald, L., Wolfe, D.,

Guests: Dillman, B., Harris, A., Horn, M., Kessen, M., Ryan, B., Smith, Barrett, Sullivan, K.,

Motion to Approve the January ILT minutes. George, C., motioned, Smith, Brad seconded motion. Motion Passed. No Abstentions. None opposed.

Old Business:

Originator

Proposed Schedule E 2016-17

Smith

Smith, Brad motioned that any Schedule E facilitator provide their goals, a quarterly extracurricular authorization participation report (unless the activity is seasonal), and failure to submit those forms would result in facilitators not being compensated the following year. Stewart, J. seconded motion. **Vote: In Favor: 6 Opposed: 8 Abstentions: 2. Motion does not pass.**

7th grade teaming discussion

Smith

Representatives from the 7th grade team provided their perspectives on teaming. There was a question regarding compensation for team leaders. The response from the district has been that they will not pay for both department chairs and team leaders. According to the Collective Bargaining Agreement a team consists of three or more teachers who share a common group of students. The discussion concluded with department chairs going back to speak to their individual departments and report back to the ILT in March for a vote.

Honors AA discussion

Brokamp

Tabled

Exam policies – update on subcommittee

Staff

Tabled

Budget 2016-17 – update

Smith

Tabled

Review teacher/student ratio

Staff

Tabled

Policies for dropping classes and AP status

Staff

Tabled

Testing update – vote on proposal for April

Savage

Testing proposal was made that included a modified bell schedule and students reporting to their regularly scheduled classrooms. The advantages and disadvantages of this system were discussed. Department chairs were asked to go back and discuss this proposal with their departments for an electronic vote prior to the March ILT meeting.

Grade Matrix discussion

Staff

Tabled

New Business:

Originator

**Announcements, birthdays? What about scrolling banner
on TVs in lunchroom**

Staff

Tabled

Walk In

Staff

Smith, Brad thanked everyone for participating in the walk-in.

Meeting Adjourned at 5:05 PM

Ohio State Testing Proposal

ILT Meeting 2-17-16

IT Recommendations for Optimal Testing Success

When planning for large scale testing with wireless connectivity--

- the smaller the individual groups
- the lesser the total number being tested at one time
- the more dispersed the numbers are

the more successful the sessions tend to be.

Common Staff Concerns Regarding Testing

- Loss of instruction time
- Displacement of teachers from their classrooms
- Loss or disruption of planning time

Testing Proposal

All students,

both those testing AND those not testing
will report to their own classrooms
following a modified bell schedule.

Advantages – Concerns Addressed

- Minimizes potential tech issues--follows guidelines provided by IT.
 - smaller individual groups of testers
 - lower total numbers being tested at one time
 - testers more dispersed

Advantages – Concerns Addressed

- Minimizes potential tech issues--follows guidelines provided by IT.
- Preserves ALL instruction time in subjects not being tested.
 - potentially preserves some instruction time in tested subjects

Advantages – Concerns Addressed

- Minimizes potential tech issues--follows guidelines provided by IT.
- Preserves all instruction time in subjects not being tested.
- Addresses time differential between actual testing time and time scheduled.

If students finish test early, because they are in classroom, teacher can proceed with regular lesson plan

Advantages – Concerns Addressed

- Minimizes potential tech issues--follows guidelines provided by IT.
- Preserves all instruction time in subjects not being tested.
- Addresses the time differential between actual testing time and the time we are required to schedule for each test.
- Eliminates makeup time spent by teachers with large groups of students absent for testing.

Advantages – Concerns Addressed

- Minimizes potential tech issues--follows guidelines provided by IT.
- Preserves all instruction time in subjects not being tested.
- Addresses the time differential between actual testing time and the time we are required to schedule for each test.
- Eliminates makeup time spent by teachers with large groups of students absent for testing.
- Eliminates most physical disruption of the school.



Testing Proposal

ELA- 4 ½ Day Plan
Proposed April 11-15

	Day 1	Day2	Day3	Day 4	Day 5
7:30 - 9:45	1	4	7	3	6
9:50 - 12:20	2	5	1	4	7
12:20-2:30	3	6	2	5	TBD

Math, Science, SS -3 ½ Day Plan
Proposed April 26-29

	Day 1	Day2	Day3	Day 4
7:30	1	5	2	6
9:15	2	6	3	7
11:00	3	7	4	4
12:50	4	1	5	3
				2
				1

English & Language Arts

(grades 7-10)

Proposed April 11-15

Each test has 2 parts – 105
minutes each

(must allow 2hrs 10min with admin time)

	Day 1	Day2	Day3	Day 4	Day 5
7:30 - 9:45	1	4	7	3	6
9:50 - 12:20	2	5	1	4	7
12:20-2:30	3	6	2	5	TBD

Lunch Schedule All Days

1st lunch: 10:50-11:20

2nd lunch: 11:20-11:50

3rd lunch: 11:50-12:20

(All Testers - 3rd lunch)

	Day 1	Day2	Day3	Day 4
7:30	1	5	2	6
9:15	2	6	3	7
11:00	3	7	4	4
				3
12:50	4	1	5	2
				1

Math, Science, SS

(includes Pre-Alg, Alg I, Geometry,
Science 8, Biology, US History, US Gov.)

Proposed April 26-29

Each test has 2 parts-90
minutes each

(must allow 1hr 40min with admin time)

Lunch Sched. Days 1-3

1st lunch: 10:55-11:30

2nd lunch: 11:30-12:10

3rd lunch: 12:10-12:45

Lunch Schedule Day 4

1st lunch: 10:55-11:25

2nd lunch: 11:25-11:55

3rd lunch: 11:55-12:25

Disadvantages

- Requires teachers to create longer lesson plans
 - If we can approve this plan quickly they will have plenty of time to prepare for this.
- Teacher schedules altered
 - Particular disruption of part-time teachers schedules
 - Missed planning bells on certain days –Relievers will be scheduled
- All-day testing
 - Some students may have to take more than one test per day.