

## ILT Minutes 9/16/15

1. Discipline Committee Proposed meeting dates:  
Brad Smith proposed the following dates for the discipline committee

September 30, 2015

November 12, 2015

February 24, 2015

March 23, 2015

Department chairs should find faculty members to serve on the committee. Meeting will take place in Room 3105 at 2:45

2. Subcommittee on Schedule E

A committee will be formed in order to decide which club advisors get paid for hosting clubs. Kellen will be heading up a committee with student congress executive members.

Mr. Chambers will be the faculty point person on this committee. The committee needs to decide before the October ILT meeting which club advisors will be paid. All schedule E's will be reviewed in October. The committee will come up with a limited criteria that all paid club advisors should follow. We do not have an unlimited amount of funds and some tough decisions will be made. Mr. Chambers will email the faculty/staff requesting information from any club advisors. The information will include but not be limited to a member list, agenda for the year and officer information. The information should be turned in to Mr. Chambers by 9/30 in order to be considered for schedule E payment.

3. Modern World Language and Culture requirement for graduation

Johanka wants the faculty and staff to advocate more for foreign languages at a younger age. She would like more students to want to take it because of the benefits not because they have to take it. Johanka is going to put together a survey for younger students. This survey will help the department figure out where most of the language interests may be. She has stated the department does not want to make it a graduation requirement to take more language classes. She would like Modern World language to be available to 7th graders that want to take it. There are no state minimum standards for 7th and 8th graders.

4. Parent/Teacher Conference Dates:

Proposed and passed dates

October 1, 2015

November 16, 2015

January 26, 2016

March 21, 2016

5. Creation of a comprehensive/true, "Pathway to College" plan

The pathway to college concept would tell students specific classes to take in order to prepare for a certain major and/or career. Donald Stocker has spoken with administrators at UC and they are on board to assist. Donald would like to set up a committee to work on this document. Once the document is produced it could be placed in the course guide for students and parents to use. Dawn Wolfe mentioned that the college board website has a very similar document already. Donald is going to gather more information and discuss it at the next meeting.

6. Overloads -

Brad Smith wanted to know where we were in regards to overloads. Jeff and Rashida said decisions should be made by Monday of next week. Brad mentioned that overload forms will be filed electronically this year but faculty should keep a hard copy for backup.

7. Announcement

There have been some complaints about the morning announcements going over 5 minutes. Jeff said he will work on keeping them to 5 minutes but with the beginning of the school comes lots of announcements. 2nd bell teachers should read of project the announcements that Renee sends out by email everyday. Renee will be sending those announcements out the day prior. Club advisors should not announce regularly scheduled meetings every month. Announcements are now being shown on the TV's in the lunch room.

8. 4th bell middle school lunch library/testing days

There was discussion in regards to 7th and 8th grade teachers sending their students to 3rd lunch in order to avoid the break in the middle. The policy in place right now allows only classes going to the library the option to bring students to 3rd lunch. Sallie Barringer will let Mr. Chambers know how many extra classes will be attending 3rd lunch everyday. Teachers should not send their classes to 3rd lunch under any circumstances unless they have a scheduled library day.

9. Student body size (enrollment)

The LSDMC made a list of recommendation in order to bring down the enrollment so that Walnut would not have any traveling teachers. This was discussed with Mary Ronan who approved of the plan. The Board of Ed did not agree with the plan which is why our enrollment this year is around 2800. The board thought we should be encouraging larger enrollment at Walnut not trying to make it smaller. The board committee proposed building more in order to accommodate the numbers. There are no plans at this point to do any building according to Mr. Brokamp. One key component of the plan was to raise the score to back up to 70% in both areas instead of a composite 70%. This would have eliminated approximately 150 students this year 9-12. Debbie Heldman and some foundation officers spoke with Mary Ronan to let them know they are not planning on funding any more building as they are working on endowments for departments within the school. There should be some resolution in the coming weeks. This year Walnut could not turn away any CPS that passed the test, even if that meant they enrolled the day before school. The last test this year will be offered in February which will help. Last year tests were offered in June and July. Students may only retest 1 time throughout the year.

10. 7th grade learning teams

We are piloting 7th grade teams this year. Teachers that are involved in the teams seem very pleased at how they are working out. Teachers are able to address students that are struggling much quicker and find common ways to assist the student. Consistency of classroom management has also been positive. ILT will have to approve the teams if the administration decides to implement it next year.