

**C. Policy for Recommending a Junior for AP LITERATURE:**

**[pre-optioning]**

- a. student must have an overall B average in their English courses at WHHS
- b. student must have a B average in English 11AA or 11AP or an A in English 11 for the (current) first semester and no Cs
- c. student must be on approval list for advanced courses (submitted to administrator)
- d. student must receive a recommendation from his/her current English teacher, to be solicited by AP teacher
- e. student must submit an application to the AP instructor by the set due date

**[post-optioning: same year, second semester]**

- f. student must maintain a B average in English for the second semester
- g. student *may* have to submit a writing sample or portfolio to AP teacher for approval
- h. student who was recommended for either AP course, but fails to maintain a B average second semester will *forfeit* his/her opportunity for the AP course (current teacher will notify administrator and student at end of second semester of change)
- i. student must agree to complete all summer work
- j. student who ***did not meet recommendation criteria*** prior to optioning can earn a recommendation by the end of second semester if:
  1. student informs the teacher of his/her interest
  2. both parties agree that if the student shows significant growth {see **e**, **f** and **h**} in grades and/or attitude during second semester then the student will be allowed to sign up for the course
  3. student contacts AP teacher to produce writing sample for approval and signs off on summer work
  4. teacher informs administrator and student; AP teacher confirms change

**[post-optioning: following year in the AP course]**

- k. student who fails to complete summer work will forfeit grade protection and will receive grade earned first quarter
- l. student who fails to maintain a B average for the entire first semester *could* “lose status” though remain in the class for the duration of the year

NO CHANGES WILL BE MADE AFTER SECOND SEMESTER ENDS; CRITERIA TO BE FOLLOWED BY STUDENT, PARENT, TEACHER, and COUNSELOR(S)