

WALNUT HILLS HIGH SCHOOL

August 7, 2019

To the parent/guardian of an AP student:

Re: AP Test Fees

This school year each AP exam will cost **\$94**, with the exception of AP Seminar and AP Research exams, which will cost **\$142** each. Students enrolled in AP courses are **required** to take these exams. CollegeBoard has changed their process for test registration and payment of AP fees. Due to these changes, the following processes are now in effect...

1. AP Exam registration will take place in the fall and AP students and teachers will have access to new instructional resources. These resources include unit guides, personal progress checks, a bank of real AP questions, and more. CollegeBoard is also introducing new digital tools and processes.
2. A CollegeBoard fee of \$40.00 will be incurred for each unused/cancelled AP exam. Withdrawal from an AP course requires a meeting between student, parent and teacher. This process should be initiated by the end of the midterm grading period (September 13, 2019) and completed by the end of 1st quarter, October 11, 2019. After this date, students are "locked in" to completing the course and taking the exam.
3. This form (see back of this sheet) **must** be returned to your child's AP teacher on the first day of school or to Ms. Fine, in the Main Office, **no later than August 23, 2019**, indicating your intentions in regards to applying for an AP fee reduction. Please see how to qualify and apply below.
4. Full priced AP exam fees will be posted by October 31, 2019. Reduced priced fees will be posted in the spring, once potential state and local funding is confirmed. Unused exam fees of \$40.00 each will be posted daily as exams are being administered.

Students with acute financial need are urged to apply for fee reductions. This reduction is based SOLELY on free/reduced lunch status. **You must apply at www.schoolcafe.com. Please do so ASAP to allow time for processing of your application.** The CollegeBoard provides a reduction resulting in a cost of \$53 per exam (\$101 for AP Seminar and AP Research). Potential additional funding will be determined in the spring. Those students whose total family gross income is at or below 185 percent of the poverty level issued annually by the U.S. Department of Health and Human Services qualify for a fee reduction. This income includes earnings before taxes, public assistance/child support/alimony, pensions, social security and other income before taxes and deductions. The table below outlines these dollar amounts.

Students are eligible for free or reduced-price lunches if:

1. Their family's income is at or below 185 percent of the poverty level issued annually by the U.S. Department of Health and Human Services (see chart below), or
2. The students are directly certified without application for free school meals because they are:
 - a. In foster care or homeless or migrant or
 - b. Living in households that receive SNAP/Food stamps, TANF cash assistance

Size of Family (Household) Unit	Total Annual Family Income
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346

All reduced fee requests **with eligibility documentation** must be submitted to Ms. Fine no later than **October 11, 2019**.

NO fee reductions will be considered after this date.

Please note that enrollment in multiple AP courses is not reason in itself for a fee reduction.

WALNUT HILLS HIGH SCHOOL

2020 AP REDUCED FEE REQUEST

Students enrolled in AP courses are required to take the exam

STUDENT NAME: _____

STUDENT GRADE: _____

STUDENT ID: _____

NUMBER OF AP EXAMS BEING TAKEN: _____

ARE YOU APPLYING FOR A FEE REDUCTION? PLEASE CHECK ONE:

NO, I WILL NOT BE APPLYING FOR AN AP FEE REDUCTION.

PARENT/GUARDIAN SIGNATURE: _____

Email: _____

YES, I AM REQUESTING AN AP FEE REDUCTION AND HAVE APPLIED FOR FREE OR REDUCED LUNCH AT WWW.SCHOOLCAFE.COM OR MY STUDENT IS DIRECTLY QUALIFIED.

PLEASE PROVIDE A COPY OF YOUR "NOTIFICATION OF APPROVAL" LETTER FROM FOOD SERVICES **NO LATER THAN OCTOBER 11, 2019.**

I give Cincinnati Public School's Food Services Department permission to release my child's lunch status to Walnut Hills High School in order to determine AP fee reduction eligibility.

PARENT/GUARDIAN SIGNATURE: _____ Phone: _____

Email: _____

VERIFICATION OF LUNCH STATUS (approval letter from Food Services) MUST BE SUBMITTED TO MS. FINE, IN THE MAIN OFFICE, NO LATER THAN OCTOBER 11, 2019.

Parent will be notified VIA EMAIL on file in PowerSchool if request has been approved.

NO LATE REQUESTS WILL BE ACCEPTED!